

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, September 8th, 2015 @13:30 p.m. at Brown County Health Department

PRESENT: Tom Collins, Mike Schoen, Leon Engler, David Catalano, Bill Marotz, Steve Johnson, Michael Moore, Bob Mayer, Jeremy Klingbeil

1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 13:32.

2. APPROVAL OF AGENDA:

A MOTION WAS MADE by Leon Engler TO APPROVE THE AGENDA, Dave Catalano Seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

3. APPROVAL OF MINUTES:

A MOTION WAS MADE by Leon Engler TO APPROVE THE MINUTES, Bill Marotz Seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

4. LEPC ROUND TABLE:

- Bob Mayer reported on the *Home Fire Preparedness Campaign* that the Red Cross will be holding next spring. The goal is to install 1,000 smoke detectors throughout Brown County in a single day on Saturday, April 23rd, 2016.
- Mike Schoen reported on the expansion of Omnova Solutions operations.
- Steve Johnson gave an overview of services offered by the Health Department with an emphasis on the department's Environmental Division.

5. COMMITTEE REPORTS:

A. PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE

- The Chair position remains open at this time. Melissa had sent a description of the position duties to LEPC members.

B. EXECUTIVE COMMITTEE

- Nothing reporting.

C. PLANNING COMMITTEE

- Nothing reporting.

6. OTHER REPORTS:

A. ARES/RACES UPDATE

- David Catalano shared information on an event titled *HAM CRAM & EXAM* which will take place on Saturday, October 3rd from 9 a.m. to 3 p.m. at St. Norbert College. The event will help participants prepare for the Amateur Radio License Exam. More information can be obtained at www.K9EAM.org.

B. RECENT SPILLS

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C. PUBLIC/PRIVATE PARTNERSHIP

- Bill Marotz reported that Schneider Inc. is updating its Memorandum of Understanding (MOU) with the Village of Ashwaubenon. The MOU defines resources, policies and procedures and personnel available for emergency response. This is reviewed annually.

D. EM REPORT

- There was no report from Brown County Emergency Management since Melissa Spielman was absent from the meeting.

7. PUBLIC COMMENT

- None

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

9. ADJOURN

A MOTION WAS MADE BY Mike Schoen TO ADJOURN AT 14:37 P.M. Leon Engler seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Melissa Spielman
EM Director